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## Trimble Local School District Posting

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**Date of Posting:** July 27, 2011

**Position Title:** (2) Half Time Paraprofessional – 4hours per day (hours may be adjusted)

**Rate of Pay:** as per union contract

**Qualifications:** Educational Aide Certificate and passed Paraprofessional Test

**Location:** Trimble Middle/High School

**Reports To:** Building Principals

**Job Goals:** To work closely with students on a regular basis in assigned areas such as lunch/recess and in the high school library.

**Performance Responsibilities:**

- 1) Demonstrates excellent interpersonal communication skills, as well as shows a sincere desire to work with students grades Pre-k thru 8th.
- 2) Monitors and responds to student behavior in the cafeteria and at recess.
- 3) Reports incidents requiring discipline to building principals.
- 4) Works cooperatively and communicates effectively with other staff.
- 5) Enforces behavior rules in cafeteria and on recess duty.

**Last Date to Apply:** **August 1, 2011**

**Send Resume to:** Dr. Kimberly Jones, Superintendent  
Trimble Local School District  
One Tomcat Drive  
Glouster, Ohio 45732 (740) 767-4444

**Cc:** Mr. Matt Curtis, High School Principal  
Mrs. Deborah Koons, Middle School and Elementary Principal  
Mr. Bob Lowery, Transportation Supervisor  
Mr. Tom Hardy, Maintenance Supervisor  
Mrs. Linda Drake, Food Service Supervisor  
Mrs. Christine Snoddy, TLTA President  
Mr. James Dunlap, Local 1351 AFSCME President  
Mrs. Cindy Rhonemus, Treasurer